



SPRING CLEANING CHECKLIST

Bathrooms

- Clear drains _____
- Sanitize sink, tub, shower, toilet _____
- Clean and polish fixtures _____
- Clean windows, mirrors, glass _____
- Empty and wash medicine / linen cabinets _____
- Dispose of expired medications _____
- Inspect hinges in doors, windows _____
- Clean tile surfaces, inspect grout _____
- Wash floors, baseboards _____

Date _____
Person _____

Bedrooms

- Rearrange seasonal clothing _____
- Dust furniture, shelves, light fixtures _____
- Clean windows, window treatments _____
- Inspect hinges / screws in doors, windows, and furniture _____
- Steam clean carpets, area rugs _____
- Wash floors, baseboards _____

Date _____
Person _____

Dining Room

- Clean windows, window treatments _____
- Inspect hinges / screws in doors, windows, and furniture _____
- Clean / polish table, chairs _____
- Steam clean carpets, area rugs _____
- Wash floors, baseboards _____

Date _____
Person _____

Kitchen

- Clean windows, window treatments _____
- Clean under and inside oven _____
- Clean range vent, hood _____
- Clean behind refrigerator, coils _____
- Empty and wash fridge _____
- Empty and defrost freezer _____
- Empty and wash pantry _____
- Empty and wash cabinets _____
- Inspect hinges / screws in doors, windows, cabinetry, and furniture _____
- Sanitize sink, clear drain _____
- Wash floors, baseboards _____

Date _____
Person _____

Laundry / Basement

- Clean washer / dryer exteriors _____
- Clean inside rim of washer _____
- Clean laundry sink, clear drain _____
- Drain, refill hot water heater _____
- Change furnace / AC filter _____
- Dispose of old cleaning chemicals _____
- Inspect hinges in doors, windows _____
- Wash floors, baseboards, clear drain _____

Date _____
Person _____

Living Room

- Clean fireplace, service chimney _____
- Dust furniture, shelves _____
- Shampoo furniture upholstery _____
- Clean windows, window treatments _____
- Inspect hinges / screws in doors, windows, and furniture _____
- Steam clean carpets, area rugs _____
- Wash floors, baseboards _____

Date _____
Person _____

Office

- Clean windows, window treatments _____
- Dust office surfaces / equipment _____
- Inspect equipment cords _____
- Purge filing cabinets, recycle paper _____
- Steam clean carpets, area rugs _____
- Wash floors, baseboards _____

Date _____
Person _____

Garage / Storage Shed

- Sweep / wash concrete floor _____
- Inspect / clean / repair yard tools _____
- Dispose of old hazardous materials _____

Date _____
Person _____

Yard

- Wash window exteriors _____
- Clean out gutters, downspouts _____
- Clean deck / patio furniture _____
- Inspect, clean, refuel BBQ _____
- Wash out garbage / recycling bins _____
- Clear out garden pots, urns _____
- Clear away winter debris _____
- Wash or resurface driveway _____

Date _____
Person _____



HOME MAINTENANCE CHECKLIST

Month of January

- | | | |
|---|-------|--------|
| <input type="checkbox"/> Clean furnace filter, HRV | Date | Person |
| <input type="checkbox"/> Check furnace fan belt | _____ | _____ |
| <input type="checkbox"/> Check water heater | _____ | _____ |
| <input type="checkbox"/> Check exhaust fans | _____ | _____ |
| <input type="checkbox"/> Check, reset GFCI | _____ | _____ |
| <input type="checkbox"/> Test smoke alarms, carbon monoxide detectors | _____ | _____ |

Month of February

- | | | |
|---|-------|--------|
| <input type="checkbox"/> Clean furnace filter and HRV | Date | Person |
| <input type="checkbox"/> Check inside furnaces | _____ | _____ |
| <input type="checkbox"/> Remove snow / ice from exteriors | _____ | _____ |
| <input type="checkbox"/> Check, reset GFCI | _____ | _____ |
| <input type="checkbox"/> Test smoke alarms, carbon monoxide detectors | _____ | _____ |

Month of March

- | | | |
|---|-------|--------|
| <input type="checkbox"/> Clean furnace filter, heat recovery ventilator (HRV) | Date | Person |
| <input type="checkbox"/> Check attic | _____ | _____ |
| <input type="checkbox"/> Check sump pump (if installed) | _____ | _____ |
| <input type="checkbox"/> Clean humidifier | _____ | _____ |
| <input type="checkbox"/> Remove snow / ice from exteriors | _____ | _____ |
| <input type="checkbox"/> Check, reset GFCI | _____ | _____ |
| <input type="checkbox"/> Test smoke alarms, carbon monoxide detectors | _____ | _____ |

Month of April

- | | | |
|--|-------|--------|
| <input type="checkbox"/> Check eaves troughs, downspouts | Date | Person |
| <input type="checkbox"/> Clean furnace filter, HRV | _____ | _____ |
| <input type="checkbox"/> Clean humidifier | _____ | _____ |
| <input type="checkbox"/> Inspect basement / crawl spaces | _____ | _____ |
| <input type="checkbox"/> Check roof for loose, cracked shingles | _____ | _____ |
| <input type="checkbox"/> Check driveways / walks for damage | _____ | _____ |
| <input type="checkbox"/> Check water heater for leaks | _____ | _____ |
| <input type="checkbox"/> Turn on exterior water supply | _____ | _____ |
| <input type="checkbox"/> Plan landscaping to avoid soil settlement and water ponding | _____ | _____ |
| <input type="checkbox"/> Check, reset GFCI | _____ | _____ |
| <input type="checkbox"/> Test smoke alarms, carbon monoxide detectors | _____ | _____ |

Month of May

- | | | |
|--|-------|--------|
| <input type="checkbox"/> Inspect fences | Date | Person |
| <input type="checkbox"/> Check caulking for air / water leaks | _____ | _____ |
| <input type="checkbox"/> Lubricate weather stripping | _____ | _____ |
| <input type="checkbox"/> Check exterior finishes | _____ | _____ |
| <input type="checkbox"/> Check windows, screens are operating properly | _____ | _____ |
| <input type="checkbox"/> Check septic system (if installed) | _____ | _____ |
| <input type="checkbox"/> Check, reset GFCI | _____ | _____ |
| <input type="checkbox"/> Test smoke alarms, carbon monoxide detectors | _____ | _____ |

Month of June

- | | | |
|---|-------|--------|
| <input type="checkbox"/> Inspect air conditioning | Date | Person |
| <input type="checkbox"/> Check roof | _____ | _____ |
| <input type="checkbox"/> Check sheds, garages | _____ | _____ |
| <input type="checkbox"/> Check sealing windows, doors | _____ | _____ |
| <input type="checkbox"/> Check septic system, clean | _____ | _____ |
| <input type="checkbox"/> Fertilize lawn | _____ | _____ |
| <input type="checkbox"/> Check water heater | _____ | _____ |
| <input type="checkbox"/> Check, reset GFCI | _____ | _____ |
| <input type="checkbox"/> Test smoke alarms, carbon monoxide detectors | _____ | _____ |

USEFUL SPRING CLEANING TIPS

Do not flush old medications down the toilet. Many drug stores accept old, expired medications to dispose of safely. Check with your local pharmacy about their program.





HOME MAINTENANCE CHECKLIST

USEFUL HOME MAINTENANCE TIP

Choose a day each month to manage your home maintenance tasks. It could be the first Saturday after the 15th, for example.

Healthy practices, healthy homes.

Month of July

	Date	Person
<input type="checkbox"/> Air out damp basements	_____	_____
<input type="checkbox"/> Clean air conditioner	_____	_____
<input type="checkbox"/> Check exhaust fans	_____	_____
<input type="checkbox"/> Check water heater for leaks	_____	_____
<input type="checkbox"/> Check, reset GFCI	_____	_____
<input type="checkbox"/> Test smoke alarms, carbon monoxide detectors	_____	_____

Month of August

	Date	Person
<input type="checkbox"/> Clean air conditioner filter	_____	_____
<input type="checkbox"/> Air out damp basements	_____	_____
<input type="checkbox"/> Inspect driveways, walks	_____	_____
<input type="checkbox"/> Inspect doors, locks	_____	_____
<input type="checkbox"/> Check, reset GFCI	_____	_____
<input type="checkbox"/> Test smoke alarms, carbon monoxide detectors	_____	_____

Month of September

	Date	Person
<input type="checkbox"/> Check exterior finishes	_____	_____
<input type="checkbox"/> Check garage door tracks, lubricate bearings	_____	_____
<input type="checkbox"/> Check caulking for air, water leaks	_____	_____
<input type="checkbox"/> Plant new lawn	_____	_____
<input type="checkbox"/> Check fireplace, chimney	_____	_____
<input type="checkbox"/> Check basement, crawl spaces	_____	_____
<input type="checkbox"/> Have humidifier, furnace, HRV serviced	_____	_____
<input type="checkbox"/> Check clothes dryer vent	_____	_____
<input type="checkbox"/> Check, reset GFCI	_____	_____
<input type="checkbox"/> Test smoke alarms, carbon monoxide detectors	_____	_____

Month of October

	Date	Person
<input type="checkbox"/> Check windows, screens	_____	_____
<input type="checkbox"/> Drain exterior water lines	_____	_____
<input type="checkbox"/> Check roof including shingles, flashing, vents	_____	_____
<input type="checkbox"/> Check weatherstripping	_____	_____
<input type="checkbox"/> Check sealing for windows, doors	_____	_____
<input type="checkbox"/> Check septic system	_____	_____
<input type="checkbox"/> Winterize landscaping	_____	_____
<input type="checkbox"/> Clean furnace filter, HRV	_____	_____
<input type="checkbox"/> Clean water heater	_____	_____
<input type="checkbox"/> Shut off exterior water supply	_____	_____
<input type="checkbox"/> Check eavestroughs, downspouts	_____	_____
<input type="checkbox"/> Clean humidifier	_____	_____
<input type="checkbox"/> Check, reset GFCI	_____	_____
<input type="checkbox"/> Test smoke alarms, carbon monoxide detectors	_____	_____

Month of November

	Date	Person
<input type="checkbox"/> Check attic	_____	_____
<input type="checkbox"/> Inspect floor drains to ensure trap is filled with water	_____	_____
<input type="checkbox"/> Clean furnace filter, HRV	_____	_____
<input type="checkbox"/> Check for condensation, humidity	_____	_____
<input type="checkbox"/> Check, reset GFCI	_____	_____
<input type="checkbox"/> Test smoke alarms, carbon monoxide detectors	_____	_____

Month of December

	Date	Person
<input type="checkbox"/> Check air ducts	_____	_____
<input type="checkbox"/> Check for excessive snow on roof	_____	_____
<input type="checkbox"/> Clean furnace filter, HRV	_____	_____
<input type="checkbox"/> Clean humidifier	_____	_____
<input type="checkbox"/> Check, reset GFCI	_____	_____
<input type="checkbox"/> Test smoke alarms, carbon monoxide detectors	_____	_____

